



**Children's
Service Society**
Safe Children, Caring Families,
Strong Communities

Volunteer Application

Applicant Information

Full Name: _____ Date: _____
Last First Middle

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Home phone: () _____ Other phone cell/work: _____

Date of Birth: _____ Date Available: _____ Gender: _____

E-mail Address: _____

Occupation: _____ Employer: _____

Where did you hear about Children's Service Society and what brought you here as a potential volunteer? Please be specific.

Please describe any other volunteer experiences you have had in the past.

As a new CSS volunteer, what are your goals and expectations?

Is there a particular type of volunteer work that you are interested in?

What days and times during the week would you be available to volunteer?

What kind of time commitment are you willing to make?

One Time 6 weeks to 3 months 3 to 6 months 9 months to a year

Other time commitment _____

Would you be willing to be called if regular volunteer hours are not available?

Do you speak any languages other than English? Which language?

All CSS staff members and volunteers must pass a Background of Criminal Investigation (BCI)

Education

High School: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

References (other than relatives)

Full Name: _____ Relationship: _____
Address: _____ Phone: () _____

Full Name: _____ Relationship: _____
Address: _____ Phone: () _____

Full Name: _____ Relationship: _____
Address: _____ Phone: () _____

Emergency Contact Information

Full Name: _____ Relationship: _____
Address: _____ Phone: () _____

Full Name: _____ Relationship: _____
Address: _____ Phone: () _____

Disclaimer & Signature

CONFIDENTIALITY

The nature of The Children's Service Society's business places all employees/volunteers in a position of trust. All applications, correspondence, character reports, and files must be treated confidentially and used only in the performance of an employee/volunteer jobs. Confidential information must be kept in locked files when not in use and caution must be used with respect to leaving paperwork where it might be seen by unauthorized persons.

The agency has two rules regarding confidential information:

(1). Confidential information will not be disclosed to parties outside of the agency without a statutory basis for disclosure or a court order. (2). Confidential information will be shared within the agency on a "need to know" basis only. The unauthorized disclosure of confidential information may be the grounds for immediate dismissal.

Signature: _____ Date: _____

Children's Service Society is committed to meeting the growth and developmental needs of children, fostering quality child care, and promoting positive relationships in biological, adoptive, and kinship families without regard to ethnicity, race, income, gender, age, or religion.

Volunteer office use only:

Referred to: _____ Status: _____
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