



INTERNSHIP APPLICATION

Applicant Information:

Name: _____ Date: _____

Address: _____

City, State, Zip: _____

Daytime Phone: _____ Home Phone: _____

Email Address: _____ Birthday (Day/Month): _____

In case of emergency please contact: _____

How did you learn about our internship program? _____

Internship Interests:

Please Check One Fall Spring Summer

Which areas are most interesting to you? (choose two)

- Education (Teacher/Educator Programs, Child/Family Programs, School Programs, Visitor Experience, University Collaboration)
- Public Relations & Marketing
- Curatorial (please submit a writing sample)
- Collections (Registration, Conservation)
- Exhibitions
- External Relations (Development, Fundraising, Membership)
- Social Media (Please submit 3 ideas of UMFA tweets and one sample UMFA blog entry)
- Other

Please indicate any time or day preferences for the internship:

Please provide any other relevant information that will assist the Museum in placing you in an internship position:

Background Information:

Please list your informal and/or formal education experience:

Name of Educational Institution	Description of Program
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Please list your volunteer and/or paid work experience:

Name of Organization	Description of Experience
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Personal Information:

Please include the following with the application:

1. Resume or C.V.
2. Letter of interest (no more than 500 words that states why you want to be an intern at the UMFA, what skills you would bring to the internship and what you hope to gain from the experience).
3. Contact information for three references.
4. Academic transcript.
5. If you are applying for a curatorial internship, please include a sample of an academic paper you have recently written (approximately 5 pages).
6. If you are applying for the Social Media internship please include:
 - a. Three ideas for UMFA tweets
 - b. One idea for a UMFA blog entry

Will you be receiving academic credit for your internship? YES NO
If so please attach the guidelines and/or requirements of your program.

PLEASE RETURN COMPLETE APPLICATION TO JENNY WOODS

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University of Utah
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